

**ROSEMONT INN RESORT
WEDDING POLICIES AND PRICES**

FACILITY RENTAL PRICES

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|-----------------------------|--|
| 1. Front Lawn/Gazebo/Garden | \$500.00 per day plus 6% tax |
| 2. Kitchen | \$200.00 per day plus 6% tax |
| 3. Guest Rooms | Rates in effect the date of the reservation(s) |
| 4. Wedding Coordinator Fee | \$200.00 |

POLICIES

1. Due to facility and parking limitations, there is a strict sixty-five person guest capacity limitation.
2. Pets are not permitted.
3. The renting of any Rosemont Inn Resort facility does **not** include the following;
 - a. Providing trash receptacles or removing trash. If the Rosemont Inn Resort is to be responsible for the collection and removal of trash, the price will be \$200.00 per day plus 6% tax.
 - b. Catering. The cost of a caterer is the sole responsibility of ----- and -----.
 - c. The use of tents, tables, chairs, linens, dishes, glassware, silverware or any other equipment. The cost of providing such equipment is the sole responsibility of -----.
 - d. The use of any other Rosemont Inn Resort facility unless previously specified in writing is not included.
4. Hours of use of the exterior and interior Rosemont Inn Resort facilities are restricted to the following hours; 12:00 PM to 10:30 PM.
5. The setting up of equipment (except tents and Porta-Potties) is restricted to the day of the event and all equipment (tents and Porta-Potties excepted) must be removed at the end of the event.
6. Tent rental must meet the following criteria:
 - a. Tent size is restricted to 25 feet by 35 feet
 - b. Tents must be white in color.
 - c. Electricity is available only for the Gazebo area, is limited in amperage, and cannot be provided to the tent.
 - d. The tent cannot be placed on the front lawn prior to -----
 - e. Tents must be removed no later than 4:00 PM the first business day after the event, -----.

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7. The interior of the Inn is entirely “Smoke Free.” Smoking is only permitted outdoors.
8. The “Adult Only” restriction that is normally effective, is waived if all fourteen guest rooms are rented by the wedding reception party.
9. The Inn does not have a liquor license and is not permitted to sell or give away alcoholic beverages. The use of any alcoholic beverages must be in full compliance with all applicable state and local liquor laws. The legal usage of alcoholic beverages by any wedding guest is the direct and sole responsibility of the person(s) renting the Rosemont Inn Resort facilities.
10. Parking: Because of severe parking limitations at the Rosemont Inn Resort and in the general area surrounding the Inn, it is highly recommended that wedding guest carpool as much as possible. It is also suggested that a “guest provided” shuttle service be set up to use parking available in Douglas and Saugatuck.

The area directly across from and adjacent to the Inn is private property and parking is restricted to use by the owners of those private properties. It is the responsibility of the person(s) renting Rosemont Inn Resort facilities to make all wedding guest aware of all parking restrictions. Vehicles parked illegally are subject to towing by the owners of those private properties.

11. Bathroom Facilities: The Inn has three (3) non-guest room bathrooms located in the Registration Lobby, the Morning Room, and the Spa. There is a public bathroom located across the street at the Douglas Public Beach. Because of the likelihood of congestion within the Inn, it is strongly recommended that this facility be used as the primary bathroom facility. If “Porta-Potties” are rented, they must be located at the rear of the Inn next to the enclosed dumpster, cannot be placed earlier than ----- and must be removed no later than 4:00 PM, -----
12. Deposits:
 - a. Facility Rental:
 1. The rental of any Rosemont Inn Resort facility is separate from the rental of Rosemont Inn Resort guest rooms.
 2. A guarantee for the total cost of the rental of any Rosemont Inn Resort facility (not including the rental of guest rooms) must be made by providing us with a valid credit card number, expiration date, the name of the cardholder and the billing address for the credit card.
 - b. Guest Room Rental:
 1. The renting of Rosemont Inn Resort guest rooms is separate from the renting of Rosemont Inn Resort facilities.
 3. A deposit equal to 100% (or a credit card guarantee) of the total cost of the

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guest rooms (including all applicable taxes) reserved for wedding party usage must be received by the date indicated in the Proposal Letter dated, -----

4. In the event that individual room reservations are guaranteed by the person(s) making the reservation, that person will be responsible for honoring the guarantee. ----- will be responsible for any rooms not sold or cancelled by wedding guest and not paid for by them.
4. In the event any of the reserved guest rooms are cancelled, cancellation notice must be received in writing more than sixty days **prior** to the first date of the reservation.
5. Should such cancellation be received more than sixty days **prior** to the first date of the reservation, a \$500.00 cancellation fee will be applied..
6. Should such cancellations be received **less than sixty days prior** to the first date of the reservation, the deposit will not be returned unless the Rosemont Inn Resort is able to re-rent the cancelled rooms for the entirety of the reservation. If any cancelled rooms are sold to non wedding guests, the Inn will credit to rooms to you less a \$35.00 per room cancellation fee within two working days of the final day of your event, -----.